

# BUCKDEN PARISH COUNCIL

Minutes of the Buckden Parish Council Meeting held on 11<sup>th</sup> September 2018 at the Buckden Village Hall at 7.30pm

Present:

Councillor Cllr Hayward (Chairman)

Councillors: Cllrs Emeleus, Scream, Masson, Moore. Mrs Howell-Jones, Mrs Shirley, Mrs Millard, Mrs Scott, Mrs Burbidge and Mrs Ashwell

County Councillor Downes, District Councillor Masson and 20 members of the public

(2018-19) 76	<b>Apologies</b> Apologies were received from Councillor Ms Underwood	
(2018-19) 77	<b>Open Forum</b> The opportunity was taken to remind the public of the activities to take place during Remembrance weekend in November. A request was made for Stewards and First Aiders in the church on Sunday 11 <sup>th</sup> November.	
(2018-19) 78	<b>Declarations of Interest</b> There were none.	
(2018-19) 79	<b>Minutes</b> 79.1 The Minutes of the Parish Council meeting held on 14 <sup>th</sup> August 2018 were agreed and signed. 79.2 Matters raised in the Minutes were dealt with by the Advisory Groups and reported in their respective reports.	
(2018-19) 80	<b>County and District Councillor Reports</b> 80.1 County Councillor Downes gave a verbal report. The County Council had overspent on Adult and Social Care by 7M. Charges for computers in Council libraries had only raised approx. #4,000 He updated the Council on progress with the cycle crossing on Buckden Road in Brampton. Buckden and Brampton Parish Councils were working together on this project. He was also trying to get a speed limit of 40mph on the whole stretch of the road from the A1 slip road to Brampton. At the moment speed limits varied from 30 – 60 mph on this stretch of road.  80.2 District Councillor Masson reported that there had been subsidence in gardens on Weir Close and Morris Close. He was in contact with HDC as to cause and remedy. He was looking how access from Southoe to the A1 could be improved.	
(2018-19) 81	<b>Chairman's Report</b> 81.1 Copy attached	
(2018-19) 82	<b>Finance Advisory Group</b> 82.1 In the absence of the clerk on sick leave it had not been possible to finalise end of month analysis. It was confirmed there were no anomalies in the accounts and payments for sanction would be circulated and authorisation was given for payments to be made. Proposed Cllr Ashwell, Seconded Cllr Moore, 82.2 It was agreed to pay outstanding leave and holiday pay to the clerk. 82.3 The Revd Jes Salt had submitted a written request for a Grant of #750 towards the cost of equipment for a Youth Club in the Towers. This was agreed.	

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<p>(2018-19) 83</p>	<p><b>Planning Committee</b> 83.1 Report on the Planning meeting of 11th September 2018 The Committee recommended APPROVAL of the following application.</p> <p>APPLICATION REF: 18/00333/HHFUL Alterations and refurbishment including re-rendering and construction of sun room 5-9 Church Street, Buckden. The District Council had received further information in connection with the planning application that had been made for the development of the site.</p> <p>APPLICATION REF: 18/80203/COND conditional information for 16/00576/OUT. Design Code land off Lucks Lane and West and South of the Osiers and Springfield Close, Buckden. Buckden Parish Council was unable to recommend approval of this application. See attached letter dated 15<sup>th</sup> September 2018 addressed to Head of Development, HDC.</p>	
<p>84</p>	<p><b>Compliance Advisory Group</b> 84.1 Report attached In the absence of Cllr Ms Underwood, Cllr Mrs Ashwell gave an update following a meeting of the Compliance Advisory Group. The Council were asked to approve the two following proposals.</p> <ul style="list-style-type: none"> <li>• To approve the induction of new Councillors procedure already circulated. Proposed Cllr Hayward, Seconded Cllr Mrs Ashwell. Carried unanimously.</li> <li>• To request all Councillors review the Policy List and send Cllr Underwood suggestions for required policies and procedures by 15 October 2018. Proposed Cllr Hayward, Seconded Cllr Millard. Carried unanimously.</li> </ul>	
<p>85</p>	<p><b>General Purposes Advisory Group</b> There had been no meeting in August. The next meeting would be on Tuesday 25<sup>th</sup> September.</p>	
<p>(2018-19) 86</p>	<p><b>Cemetery Advisory Group</b> Report attached</p>	
<p>(2018-19) 87</p>	<p><b>Highways and Road Safety Advisory Group</b> No report</p>	
<p>(2018-19) 88</p>	<p><b>Rights of Way and Trees Advisory Group.</b> The tree survey had been completed and a full report will be given to the Council when it is received.</p>	
<p>(2018-19) 89</p>	<p><b>Allotments Advisory Group</b> See attached Report.</p>	
<p>(2018-19) 90</p>	<p><b>The Buckden Cycle Route Advisory Group</b> It is anticipated a request for funding will be made to the A14 Community Fund but a report will be given at the next Council meeting. A Vote of Thanks was recorded for Cllr Screaton for his work on this project.</p>	
<p>(2018-19) 91</p>	<p><b>Neighbourhood Plan Advisory Group</b> See report attached. The Council were asked to agree the following proposals:</p>	

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	<ul style="list-style-type: none"> <li>• Form a sub group of interested local residents and councillors to research and advise the Group on such matters as the Chairman of the Group thinks is necessary.</li> <li>• Carry out negotiations with the HDC and others to expedite the proposed plans.</li> <li>• To apply on behalf of the Council for such funding as is available from HDC, the Government and other bodies to facilitate a successful application. (These applications and any resultant costs to the Parish Council to be agreed by the full Council).</li> <li>• To carry out a full and detailed consultation with village residents by means of posters leaflets, meetings, web site, Facebook, etc.</li> <li>• To present interim drafts for parts of the application as may be necessary for full Council consideration and approval.</li> <li>• To discuss and communicate with all Council members such matters as can be agreed before coming to full Council for approval.</li> </ul> <p>Proposed Cllr Howell-Jones, Seconded Cllr Emeleus. Unanimously agreed</p> <p>When a plan is finalised and agreed by the full Council it will be submitted to HDC. An independent examiner will then examine the report and if he/she agrees it will then be the subject of a referendum. If the majority vote yes, then the plan will be formally adopted by the full Parish Council.</p>	
(2018-19) 92	<p><b>Transport Advisory Group</b> See Chairman's report A1 Safety Advisory Group</p>	
(2018-19) 93	<p><b>Staffing Advisory Group</b> <b>All members of the public were requested to leave before this item was discussed.</b> Cllr Howell-Jones gave an update on the situation. The position of Parish Clerk had been well advertised and a short list made. Two candidates had been interviewed and the Staffing Advisory Group proposed that Ramune Mimiene be appointed as Parish Clerk. It was agreed by all Councillors that the Chairman should write and offer her the vacancy. The Chairman expressed his thanks to Cllrs Howell-Jones, Ashwell, Underwood, Shirley and Millard for their help in covering the duties of the Parish Clerk during her absence on sick leave.</p>	
(2018-19) 94	<p><b>Co-Option of new Councillors</b> There were three vacancies. Four applications had been made to join the Council. A secret ballot was held and Martin Hassall, Mark Williams and Katherine Render were selected to join the Council.</p>	

The meeting closed at 9.30 p.m.

Signed .....  .....

Date..... 9.10.18 .....

**\*Amendment to Item 93**

The Council formally resolved to exclude the public from Item 93 on the Agenda on the grounds that the publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.