

BUCKDEN PARISH COUNCIL

Minutes of the Buckden Parish Council Meeting held on 13th March 2018 at the Buckden Village Hall at 7.30pm

Present:

Councillor MacAndrew (Vice-Chairman)

Councillors: Bennett, Mrs Burbidge, Emeleus, Hayward, Mrs Howell-Jones, Hunstone, Mrs Millard, Pye, Sreaton, Mrs Shirley, Ms Underwood

County Councillor Downes, PCSO Braddick and Mrs G West (Parish Clerk) and one member of the public

(2017-18) 124	<p>Apologies Apologies were received from Cllrs Carter, Mrs Howell-Jones & Moore.</p> <p>It was agreed that Cllr MacAndrew would Chair the meeting in the absence of Cllr Carter.</p>	
(2017-18) 125	<p>Open Forum</p> <p>PCSO Braddick gave an overview of criminal activity in the Buckden area. In addition, PCSO Braddick confirmed that he would be continue with his reports in the Buckden Roundabout.</p>	
(2017-18) 126	<p>Declarations of Interest. There were none.</p>	
(2017-18) 127	<p>Minutes</p> <p>127.1 The minutes of the Parish Council meeting held on 13th February 2018 were agreed and signed.</p> <p>127.2 To resolve any actions arising from the minutes of the Parish Council meeting held on 13th February 2018.</p> <p>(113) discrepancies on the Buckden Parish Council website: resolved.</p> <p>The issue with trees on BVHT land and overlooking the rear of a parishioner's property: Cllr Hayward has visited the parishioner who has agreed to speak with BVHT. The Chairman of BVHT is fully aware of the situation.</p> <p>(96.3). Trimming of yew trees at St Mary's Church: Resolved.</p> <p>(116.1) Cllr Carter has written to the relevant authorities supporting the concerns raised by the Offord PC.</p> <p>(121.3) Cllr Carter is reminded to write to the residents of Perry ad (65.2 - October 2017 meeting)</p> <p>(122.1) An article regarding appropriate usage of dog bins to be written and included in the next edition of the Buckden Roundabout.</p> <p>(123) To be reported on at this meeting (135)</p>	<p>IDC</p> <p>FS</p>

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<p>(2017-18) 128</p>	<p>County and District Councillor Reports</p> <p>128.1 County Councillor Downes had circulated a report before the meeting. In addition, County Councillor Downes emphasised that there has been an increase of 44% in road accidents within Cambridgeshire in the last two years well above the national average.</p> <p>128.2 District Councillor Hayward had circulated a report before the meeting. In addition, District Cllr Hayward informed Council that the Mayor has been given an allocation of £800,000 for pothole repairs. District Councillor Hayward stated that he has asked that this area be strongly taken into consideration for repairs.</p> <p>District Councillor Hayward informed Council that County Councillor Downes is now Chair of the Ouse Valley Way Management Working Group. He further reported that the OVW will be cut back twice yearly ((May and September); this does not include removing any fallen trees. It was agreed that an article go in the Buckden Roundabout informing Buckden residents of the appropriate authority to report fallen trees.</p>	<p>CU</p>
<p>(2017-18) 129</p>	<p>Finance</p> <p>129.1 The meeting was given the update to 28th February 2018.</p> <p>129.2 Payments for sanction as at 13th March 2018 were proposed by Cllr Hunstone, seconded by Cllr Emeleus and agreed by all.</p> <p>129.3 Cllr Hunstone gave a verbal report on the finance monitoring meeting held on 6th March 2018, where it was agreed that:</p> <ol style="list-style-type: none"> 1. The group agreed that the payments for the sanction form should be amended to reflect which part of the budget is being used for each payment. 2. The group agreed to hold quarterly monitoring meetings. The dates for the forthcoming year have been set as follows: 05/06/2018 04/09/2018 06/11/2018 05/02/2019 Meetings will commence at 7pm and will be held in The Aragon Room at BVHT. 3. It was agreed that the Clerk, along with the Chair of Finance, would actively investigate new accounting systems, with a view to presenting information to full Council. 4. All committee/working group Chairs are asked to return their budget forecast, using the new template, by the end of March 2018. <p>Cllr Mrs Shirley stated that she would ask that an agenda item be raised for the April meeting of Buckden Parish Council that the Council agree in principle to adopting a finance accounting package.</p> <p>129.4 A donation request from St Neots Museum was discussed. It was agreed that a donation of £125 be made. Proposed by Cllr Hunstone, seconded by Cllr Hayward and agreed by all.</p>	

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<p>(2017-18) 130</p>	<p>Planning Committee 130.1 Cllr MacAndrew gave a verbal report on the meeting of 13th March 2018.</p> <ul style="list-style-type: none"> • Application ref: 18/00333/HHFUL and 18/00334/LBC – approved • Application reference: 17/02413/HHFUL – approved • Application reference: 18/00349/HHFUL - approved <p>In addition to the planning applications, Cllr MacAndrew discussed the new review of development management operational processes and felt that in his view this would be an erosion of democracy. Cllr MacAndrew proposed that BPC write to HDC expressing BPC's concerns.</p> <p>130.2 Cllr MacAndrew gave a verbal report n the meeting of 27th February 2018.</p> <ul style="list-style-type: none"> • Application reference: 18/00228/HHFUL - approved • Application reference 18/00313/HHFUL and 18/00314/LBC - approved 	<p>AM</p>
<p>(2017-18) 131</p>	<p>General Purposes Cllr Mrs Millard gave a verbal report on progress of the projects undertaken.</p> <ul style="list-style-type: none"> • The BT kiosk restoration and installation of defibrillator is now complete. Cllr Mrs Millard expressed her thanks to the handymen and the Clerk and asked that an article be written and submitted to the Buckden Roundabout. • The children's playground work is now complete and funding from the Mick George Community Fund would be paid to BPC this month. • Cycle rack on the High Street; an article to go in the Buckden Roundabout. • Administration: Cllr Mrs Millard requested for Chairs of working groups to be responsible for going through their files held in the office and sorting accordingly. 	<p>FS FS Chairs of WGs</p>
<p>(2017-18) 132</p>	<p>Cemetery Working Group Cllr Mrs Shirley gave a verbal report which included a report on the new footpaths in the cemetery and the remedial work needed to be undertaken by the contractor. The railings are being looked at by another contractor and it is expected that they will be refurbished, and an additional railing installed in due course. The cemetery regulations will be go in the Buckden Roundabout again.</p>	<p>FS</p>
<p>(2017-18) 133</p>	<p>Highways and Road Safety Working Group Cllr Screamton gave a verbal report. The next SpeedWatch will focus on Church Street. More volunteers are needed for the training session due to take place in April. LH bid: Cllr Screamton proposed that he and Cllr Mrs Burbidge re-direct their efforts to gain funding from the A14 Fund. Seconded by Cllr Mrs Shirley, agreed by the majority with one abstention. Winter Management Plan: currently being reviewed and to be made clearer. Information to be made available before next winter.</p>	

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<p>(2017-18) 134</p>	<p>Standing Orders Working Group Cllr Hayward proposed that the following amendments be made to Standing Orders:</p> <ol style="list-style-type: none"> 1. All Working Groups should become Committees with clear terms of reference. Terms of reference for all committees should be included as an addendum to the Standing Orders. 2. We should add an additional Standing Order 4a and renumber thereafter. 3. The new 4a should read: The Council shall appoint Committees to consider specific matters which are the responsibility of the Council. The Committees, with the exception of the Planning Committee, will have no authority to make decisions nor to speak on behalf of the Council but shall report their findings and recommendations to full Council under Standing Order 5.k.1v The Planning Committee should consult the full Council concerning major developments i.e. proposed developments of over 5 houses. 4. Standing Orders 16, 17 and 18 should be removed and replaced by the following: <i>Regulations for the Financial Officer are contained in the Financial Regulation.</i> The following Standing Orders should then be renumbered. 5. A copy of the Standing Orders, Financial Regulations and Terms of Reference for all Committees should be sent to every councillor prior to the Annual Parish Meeting (i.e. the first meeting of the Council year). 6. Amend Standing Order 3i to read 'A person shall raise their hand when wishing to speak but will not speak until asked by the Chair to do so. The speaker will not be required to stand unless they wish to'. <p>Seconded by Cllr Mrs Shirley, agreed by the majority with one abstention.</p> <p>134.2 Cllr Hayward proposed that the Terms of Reference template be used by all Council committees. The reason for this proposal is to ensure that all Committees start the new Council year with clear and easily understood Terms of Reference. Seconded by Cllr Ms Underwood, agreed by the majority with one abstention.</p>	
<p>(2017-18) 135</p>	<p>To consider general correspondence received and any responses and actions 135.1 Cllr Hayward proposed that the first meeting of the new Council year be held on 15th May instead of 8th May. The reason for this would be to afford new Councillors the opportunity to acquaint themselves with Standing Orders and to give thought to which of the Council committees they would like to serve on. The first meeting, which is designated The Annual Meeting of the Parish Council, must be held on or within 14 days of the election of new councillors (Standing Order 5a). Seconded by Cllr Mrs Millard, agreed by the majority with one abstention. 135.2 Councillors were asked to give due thought and consideration to BPC representation on the Buckden Village Hall Trust committee and to discuss again in the new Council year.</p>	<p>All</p>

Signed

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