

# BUCKDEN PARISH COUNCIL

## Minutes of the Buckden Parish Council Meeting held on 10<sup>th</sup> April 2018 at the Buckden Village Hall at 7.30pm

Present:

Councillor Cllr Mrs Shirley (Acting Chairman)

Councillors: Bennett, Mrs Burbidge, Emeleus, Hayward, Mrs Millard, Moore, Ms Underwood

County Councillor Downes and Mrs G West (Parish Clerk) and three members of the public

(2017-18) 136	<p><b>Apologies</b> Apologies were received from Cllrs Carter, Mrs Howell-Jones, Hunstone, MacAndrew, Pye, Screation</p> <p>It was agreed that Cllr Mrs Shirley would Chair the meeting in the absence of the Chairman and Vice Chairman. Nominated by Cllr Hayward and seconded by Cllr Mrs Millard.</p>	
(2017-18) 137	<p><b>Open Forum</b> Two members of the public informed Council that they were in receipt of a quote via BVHT, for £600, to have work done on trees at the rear of their properties on land that belongs to BVHT. The two members of the public asked who oversees BVHT. Cllr Mrs Shirley informed the meeting that BVHT are answerable to the Charities Commission. The members of the public asked if the BVHT decision is final; they were referred to BVHT as the land and the trees are their responsibility and not BPC.</p> <p>One member of the public made a number of points:</p> <ul style="list-style-type: none"> <li>• a complaint about mud on cycleways not being cleared during the winter. County Councillor Downes will take this matter up as it is the responsibility of CCC and not BPC.</li> <li>• problems on Silver Street where some drivers seem to be unaware that this is a two-way traffic area. The member of the public would like to see appropriate signage in this area.</li> <li>• Shrubbery at the top of Silver Street going onto the A1: encroaching on the cycleway and making this a blind bend.</li> <li>• The quality of the surface of the crossing which goes across the road at Brampton.</li> </ul> <p>The Rev Jes Salt brought up two matters:</p> <ul style="list-style-type: none"> <li>• Consecration of the extension to the cemetery. The Rev Salt feels that the extension should be consecrated and that there is already an area in the cemetery that is unconsecrated. To be discussed further at (2017-18) 145.2.</li> <li>• The Rev Salt asked if BPC are considering any village wide activity to commemorate the 100<sup>th</sup> anniversary of Armistice Day. This will be taken to the next BPC meeting in May.</li> </ul>	<p>PD</p> <p>HWRSWG</p> <p>HWRSWG</p> <p>AB</p> <p>FS &amp; BM</p> <p>All</p>
(2017-18) 138	<p><b>Declarations of Interest.</b> There were none.</p>	
(2017-18) 139	<p><b>Minutes</b> 139.1 The minutes of the Parish Council meeting held on 13<sup>th</sup> March 2018 were agreed and signed. 139.2 To resolve any actions arising from the minutes of the Parish Council meeting held on 13<sup>th</sup> March 2018.</p> <ul style="list-style-type: none"> <li>• (2017-18 - 121.3 &amp; 65.2) Cllr Carter is reminded to write to the residents of Perry Road.</li> <li>• (2017-18 – 128.2) An article on the OVW and cut back management to be written for the June edition of The Roundabout.</li> </ul>	<p>IDC</p> <p>CU</p>

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<p>(2017-18) 140</p>	<p><b>County and District Councillor Reports</b></p> <p>140.1 County Councillor Downes gave a verbal report of meetings attended and outcomes during the last month, including the County Council School Meals Service is to end. Councillors were assured that this will not affect Free School Meals. The County Council cleaning service will also end. Potholes: there is now a 'dragon patcher' to fill the potholes around the county.</p> <p>140.2 District Councillor Hayward gave a verbal report which included information that the Combined Authority now have just three portfolio holders. The pits being dug behind Bishops Way; the area is owned by Tarmac. It is not yet known why the pits are being dug. The BPC 2012 application for a new footpath in the village is now being looked at and the consultation period will commence shortly. The next Paxton Pits meeting will be held on 4<sup>th</sup> May 2018. Cllr Ms Underwood will attend.</p> <p>As this will be the last report from District Councillor Hayward Cllr Mrs Shirley offered thanks on behalf of BPC for his invaluable support and advice during his term of office.</p>	<p>CU</p>
<p>(2017-18) 141</p>	<p><b>Finance</b></p> <p>141.1 The Accounts for year ended 31<sup>st</sup> March 2018 were approved unanimously, proposed by Cllr Mrs Shirley and seconded by Cllr Mrs Burbidge.</p> <p>141.2 The Annual Governance Statement was approved unanimously, proposed by Cllr Mrs Shirley and seconded by Cllr Moore.</p> <p>141.3 The Accounting Statements for 2017-2018 were approved unanimously, proposed by Cllr Mrs Shirley and seconded by Cllr Emeleus.</p> <p>Cllr Hayward offered thanks to the Clerk for the prompt completion of the year 2017-2018 BPC accounts.</p> <p>141.4 The meeting was given the update as at 31<sup>st</sup> March 2018.</p> <p>141.5 Payments for sanction as at 10<sup>th</sup> April 2018 were agreed unanimously, proposed by Cllr Mrs Shirley and seconded by Cllr Hayward.</p> <p>141.6 Cllr Mrs Shirley proposed that BPC purchase the parish council specific finance software from EDGE. Seconded by Cllr Mrs Millard and agreed unanimously.</p> <p>141.7 Cllr Mrs Shirley proposed that BPC purchase the parish council specific allotment software from EDGE. Seconded by Cllr Emeleus and agreed unanimously.</p> <p>141.8 The purchase of a new laptop for the Clerk was discussed. Cllr Hayward asked that a desktop computer be considered with the current laptop being retained for presentation purposes. Proposed by Cllr Hayward, seconded by Cllr Mrs Shirley and agreed unanimously.</p> <p>141.9 An application from Buckden Bowls Club for a donation towards the cost of a lawnmower was discussed. Cllr Mrs Millard to contact the Chairman of the Buckden Bowls Club for more in-depth information about other financial sources explored.</p>	<p>BM</p>
<p>(2017-18) 142</p>	<p><b>Planning Committee</b></p> <p>Cllr Mrs Shirley gave a report of the Planning Committee meeting held on 27<sup>th</sup> March 2018.</p> <p>Application ref. 18/00442/HHFUL – approved.</p> <p>Application ref. 18/00482/HHFUL – approved.</p>	
<p>(2017-18) 143</p>	<p><b>General Purposes Working Group</b></p> <p>Cllr Mrs Millard gave a verbal report of the loss of the defibrillator installed in the BT Kiosk on the High Street on 13<sup>th</sup> March 2018. It is believed that the defibrillator has been stolen; this has been reported to the police and to the insurance company.</p>	

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<p>(2017-18) 144</p>	<p><b>Allotment Working Group</b> Cllr Emeleus gave a verbal report which included a retrospective application for permissive consent for the signage at the allotment site on Silver Street. Cllr Emeleus was pleased to report that Making a Difference charity had donated £553.48 and the NISA store in Buckden had donated £100 towards the communal area at the allotment site. Cllr Emeleus had circulated a quote for work to the hard-standing area before the meeting. In addition, estimates for turfing and other works were discussed. HDC planning dept has been contacted for advice about any planning permission needed for a container to be placed on the communal area; no permission is needed although awaiting written confirmation. Cllr Emeleus to write an article for the June edition of The Roundabout.</p>	<p>PE</p>
<p>(2017-18) 145</p>	<p><b>Cemetery Working Group</b> 145.1 Cllr Mrs Shirley that there had been no real change since the BPC meeting in March. 145.2 The proposal to not consecrate the cemetery was discussed. Cllr Hayward asked that the proposal be amended to not all of the cemetery be consecrated: proposed by Cllr Hayward, seconded by Cllr Mrs Millard, agreed by the majority with three abstentions. The area to not be consecrated to be decided by Cllr Mrs Shirley &amp; Cllr Mrs Millard &amp; full Council to be informed. Proposed by Cllr Mrs Shirley, seconded by Cllr Mrs Burbidge and agreed unanimously.</p>	<p>FS &amp; BM</p>
<p>(2017-18) 146</p>	<p><b>Highways and Road Safety Working Group</b> Cllr Mrs Burbidge gave a verbal report in Cllr Screaton's absence. Although the LHI (zebra crossing) bid was unsuccessful this has now been successfully taken over by the A14 Fund and should be in place by the end of this financial year</p>	
<p>(2017-18) 147</p>	<p><b>Buckden to Grafham Cycle Path Working Group</b> Cllr Mrs Burbidge discussed the report that had been circulated before the meeting. Further to this, Cllr Mrs Burbidge reported on potential funding available from Highways England. Cllr Mrs Burbidge &amp; Cllr Emeleus to investigate further.</p>	<p>AB &amp; PE</p>
<p>(2017-18) 148</p>	<p><b>Standing Orders Working Group</b> 148.1 The SOWG will meet as soon as possible after the May BPC meeting to take this forward. 148.2 Cllr Hayward proposed that Committee ToR are accepted to ensure that the new Council &amp; Committees will have ToR for immediate use. Seconded by Cllr Mrs Shirley and agreed unanimously. Cllr Hayward discussed an application by a Buckden resident to be a co-opted member of BPC. It was agreed that this could go ahead as the HDC Monitoring Officer has informed Parish Councils that where there is an Uncontested Election, vacancies may be filled by co-option with no further notice given. Cllr Mrs Shirley to put an item about co-option in The Roundabout. Cllr Mrs Shirley expressed her thanks for all their hard work to Councillors who are standing down at the end of this term of office. Councillors standing down are; Cllr MacAndrew, Cllr Mrs Howell-Jones, Cllr Hunstone &amp; Cllr Bennett. Cllr Carter (Chairman) to write to all outgoing Councillors.</p>	<p>SOWG  FS  IDC</p>

Signed .....

Date.....